



jiffylube®

APPLICATION FOR EMPLOYMENT

It is the policy of this company to provide equal employment opportunities to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, physical or mental handicap or veteran status. PLEASE PRINT.

PERSONAL DATA

POSITION(S) APPLYING FOR: _____ Date _____

Name: _____
First Middle Last

Address: _____
Street and Apt. # City State Zip Code

Phone Number: _____
Daytime Evening

Social Security #: _____ Driver's License #: _____ State: _____ Expires _____

How did you hear about this position? _____

Salary Desired? _____ Can you prove you are a U.S. Citizen or otherwise authorized to work in the United States on an unrestricted basis: Yes _____ No _____
If applicable, please list your visa type, visa # and expiration: _____

If under 18 years of age, can you furnish a work permit if required? _____ If, not please explain

If hired, are you able to get to work and meet attendance requirements every day? _____
Have you been convicted of a felony in the last five years? _____ If so, please explain.
(Conviction does not automatically bar you from employment consideration.)

Type of employment wanted: Full Time _____ Part Time _____ Temporary _____
Date available for work: _____ What hours do you prefer to work? _____
Can you work overtime, if required? _____ Weekends if required? _____ Please list hours you cannot work _____
Will you relocate if the job requires it? _____
Will you travel if required? _____ How many days of work or school have you missed in the last year for reasons other than sickness? _____ Please explain:

EDUCATION BACKGROUND *Please circle the highest level of education attained.*

Elementary 1-5 Junior High 6 7 8 High School 9 10 11 12 G.E.D Technical/Trade School (which field?)

College 1 2 3 4 College Name and City _____ Military Education _____ Graduate School _____

Are you currently in school? ___ What level? ___ Summarize special training or skills that may qualify you

EMPLOYMENT HISTORY *Please list your last four employers, starting with the most recent.*

1. Employer **Address** **Phone** **Job Title/Position**

Supervisor's Name & Title: _____ Reason for leaving _____

Describe Duties: _____

Start Date: _____ End Date: _____ Starting Salary/Hrly. Rate: _____ Ending Salary/Hrly. Rate: _____

2. Employer **Address** **Phone** **Job Title/Position**

Supervisor's Name & Title: _____ Reason for leaving _____

Describe Duties: _____

Start Date: _____ End Date: _____ Starting Salary/Hrly. Rate: _____ Ending Salary/Hrly. Rate: _____

3. Employer **Address** **Phone** **Job Title/Position**

Supervisor's Name & Title: _____ Reason for leaving _____

Describe Duties: _____

Start Date: _____ End Date: _____ Starting Salary/Hrly. Rate: _____ Ending Salary/Hrly. Rate: _____

4. Employer **Address** **Phone** **Job Title/Position**

Supervisor's Name & Title: _____ Reason for leaving _____

Describe Duties: _____

Start Date: _____ End Date: _____ Starting Salary/Hrly. Rate: _____ Ending Salary/Hrly. Rate: _____

Please explain any employment gaps found above: _____

May we contact the employers listed above? _____ If there are any you don't wish us to contact, please list:

I hereby certify that my answers and assertions set forth in this application are true and complete to the best of my knowledge. If I am employed, I understand that any false statements on this application shall be considered sufficient cause for my dismissal. I hereby authorize this company to investigate any aspect of my prior educational and employment history.

Furthermore I understand that if I am hired, employment with this company is "at will," which means that either the company or I can terminate my employment for any reason not prohibited by state or federal law. After termination of my employment, for whatever reason, I release the above employer from liability for any information supplied to future potential employers.

Signature: _____ Date: _____

Please drop this application off at the Jiffy lube where you are applying for work.